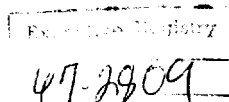


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MEMORANDUM FOR: Executive Director-Comptroller


SUBJECT : Report on the Agency Honor Awards Program

1. Submitted herewith is the Inspector General's report on the Agency Honor Awards Program which is administered by the Honor and Merit Awards Board and the Office of Personnel. Also attached, for your signature, are memoranda to the Deputy Director for Support and the Director of Personnel requesting responses to recommendations in the report which are addressed to them. Copies of the report have been distributed to the Deputy Director for Support and to the Chairman of the Honor and Merit Awards Board. Since we believe this report will be of interest to the other directorates and independent offices, distribution has been made accordingly.

2. As a result of the survey, we have concluded that the honor awards program is well balanced and ably administered by persons dedicated to the effort of honoring Agency personnel for meritorious performance and service. However, we found that honors were unevenly distributed by type of award and among components, and action has been recommended which we believe will correct this situation.

3. We believe that knowledge of formal honors awarded should be more widespread in the Agency and that emblems could be worn by many recipients of awards after they retire. Recommendations have been made for action in these two areas of increasing recognition of the fact that the Agency honors meritorious performance. With regard to the public service awards program, we believe that its merits should be re-examined in another few years to determine whether it is fulfilling the functions for which it was created.

4. Three programs to recognize wage employees with small cash awards for outstanding performance have proved salutary. Additional programs of this sort might improve morale and performance in other parts of the Agency where there are few spurs to initiative.

  
J. S. Earmen  
Inspector General

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1 - Each Survey Report

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25 YEAR RE-REVIEW

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INSPECTOR GENERAL SURVEY  
of the  
AGENCY HONOR AWARDS PROGRAM

May 1967

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### AGENCY HONOR AWARDS PROGRAM

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